



WHAT IS A KEY SPOUSE

A Key Spouse is the face of unit leadership to families. A Key Spouse provides peer-to-peer Airman support, informs family members of unit and community events and resources. Caring for families on the home front allows the war fighter to focus on his/her mission at home and down range.

The Key Spouse's performance directly impacts unit families' morale. The Commander and First Sergeant rely on the Key Spouse's judgement, reliability, and positive attitude to accomplish program goals.

ROLES AND RESPONSIBILITIES:

- Trained Volunteer
 - Interviewed and chosen by the unit and/or group commander in writing
 - Minimum 1-year commitment
- Official unit representative
- Works directly with the First Sergeant
- Role model for family members
- Keeps current roster of unit family members
- Establishes and maintains contact with:
 - All unit families
 - Incoming unit family members
 - Deployed members' families
- Visible at unit/group/wing, and A&FRPM events
- Track and report trends that affect family readiness
- Shares potential issues and concerns with unit leadership
- Maintains professional image at all times
- Ensures the privacy of unit and family members

Key Spouses ARE: volunteers, trained, active, visible, available, team players, conduit of information, official unit representative.

Key Spouses ARE NOT: counselors, babysitters, taxi drivers, gossips, fundraisers, to assume leadership authority, working alone.

WHEN AND WHERE DO YOU ACCOMPLISH YOUR TASKS?

- Meetings/events: official and unofficial, scheduled and unscheduled, formal and informal
- Home Office
- Unit Office
- Other Locations